



# WSQ Develop a workplace Safety and Health Management System Implementation Plan (Bizsafe Level 4 - WSHMS)

## For Whom

Management, Health and safety personnel, and Line supervisors who are able to be a WSHMS program lead for the organization in preparing a WSHMS implementation plan to meet the requirements of SS ISO 45001 and Code of Practice on WSH Risk management and for recognition of bizSAFE level 4 by Workplace Safety and Health Council.

## Entry Requirement:

Learners must be above 18 years of age and are assumed to:

- Be able to listen, read, speak and write English at a proficiency level equivalent to the Employability Skills (ES) Workplace Literacy level 5
- Be able to manipulate numbers at a proficiency level equivalent to ES Workplace Numeracy level 5

## Course Overview

- Develop a Workplace Safety and Health Management System (WSHMS) Implementation Plan, bizSAFE Level 4
- The purpose of this unit is to provide learners with the knowledge and skills to act as a WSHMS Program Lead for an organisation, developing a WSHMS implementation plan to comply with SS (Singapore Standard) 506 and the Code of Practice on Risk Management.
- This unit provides learners with the opportunity to practise, and apply the knowledge and skills learnt to prepare a WSHMS implementation plan for the organisation as well as preparation for SS ISO 45001 certification process through classroom discussions and practices.

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## Course Content

Learning Outcome (Knowledge)

LO(K) 1 ISO45001 High-Level Structure and requirements relevant to context of organisation

LO(K) 2 SS ISO 45001 OH&S Management Systems requirements

LO(K) 3 Determining context of organisation

LO(K) 4 Establishing the direction of OH&S management system

LO(K) 5 OH&S plan to address OH&S risks and opportunities

LO(K) 6 OH&S plan to set and achieve OH&S objectives

LO(K) 7 Code of practice on WSH \*risk management

LO(K) 8 WSH legal and other requirements

LO(K) 9 Supports needed for OH&S management system

LO(K) 10 Hierarchy of control

LO(K) 11 Types of emergency response plans

LO(K) 12 OHS performance and compliance evaluation

LO(K) 13 Types of internal audit programme

LO(K) 14 Inputs and outputs of management review of OH&S management systems

LO(K) 15 Types of incidents

LO(K) 16 Investigation process for OH&S accident, incident, and non-conformance

LO(K) 17 Types of continual improvement programmes

LO(K) 18 OH&S management system implementation plan

LO(K) 19 Stakeholders of the OH&S management system

## Course Duration

30 Hours including of 2 Hours Assessment

## Medium of Instruction

English

## Teaching Methodology

Class room Lecture, Discussion, Roleplay, Q&A, E-Learning, Micro Learning

## Learning Environment

Room with the capacity for up to 20 candidates for conduct of written assessment

· Room or place to be used must be away from noise or interruptions

## Class Size

Maximum 18

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## Key Person In-charge

Monish V (Administrative Manager)

## Facilitator/Learner Ratio

1:20 for Theory Lesson & Assessment | 1:2 for Practical Lesson & Assessment

## Course Attendance Minimum

100% for classroom

## Assessment Advice:

Written Test (5 Short QAs) – 1 Hour

Multiple Choice Questions (20MCQ questions) – 45 minutes

Oral Questioning – 15 minutes / Candidate

## Course Fee Inclusive of GST

S\$490.5

## Funding & Claims

Skill future credit/funding available

All Singaporeans aged 25 and above can use their \$500 SkillFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website to choose from the courses available on the Training Exchange course directory

Mandatory adoption of e-attendance via SingPass from 1 October 2023: As per the SSG regulation we are introducing "e-attendance via SingPass," for participants applying for funding. To ensure a smooth process, please verify your SingPass app access before attending the course. Kindly note that manual attendance submissions will not be accepted for funding invoices. Thank you for your cooperation.

## 2. UTAP

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Type	Category of Individuals		
	Singapore Citizens and Singapore Permanent Residents	Employer-sponsored and Self-sponsored Singapore Citizens aged 40 years old and above	SME-sponsored local employees (i.e. Singapore Citizens and Singapore Permanent Residents)
	Funding source		
	Skillsfuture funding (Baseline)	Singapore Mid-career Enhanced Subsidy	Skillsfuture Enhanced Training Support for SMEs
Course Fee	\$450.00	\$450.00	\$450.00
Skillsfuture Funding	\$225.00	\$315.00	\$315.00
Total Nett Fee	\$225.00	\$135.00	\$135.00
GST (9% * \$450)	\$40.50	\$40.50	\$40.50
<b>Total Fee Payable to the Training Provider</b>	<b>\$265.50</b>	<b>\$175.50</b>	<b>\$175.50</b>

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## Certification

Based on the successful completion of the course and assessment, a certificate of achievement endorsed by Eversafe Academy Ltd., will be awarded to the trainee. E-cert available.

## Course Venue

- 2 Kampong Kapur Road Little India Near, Jalan Besar, MRT Station Exit B, Singapore 208674
- 3 Soon Lee Street, #04-14/16&17, Pioneer Junction, Singapore-627606
- 2, Joo Koon Road, Singapore-628966
- 2 Wan Lee Road, Singapore 627934

## Renewal Points for professionals

Not Available

## Registration Venue

- No. 2, Kampong Kapur Road, Little India, Near Jalan Besar, MRT Station Exit B, Singapore - 208674
- No. 3, Soon Lee Street, #04-14/16 & 17, Pioneer Junction, Singapore - 627606.
- No. 2, Joo Koon Road, Singapore - 628966.
- No. 2, Wan Lee Road, Singapore - 627934.



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Cert No : EDU-2-2153  
Validity : 7/8/2022 to 6/8/2026

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SOP-17-F-09 (Bizsafe Level 4 - WSHMS) Course Brochure, Ver 1.00 Rev 00, 01 July 2023



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