



## WSQ IMPLEMENT INCIDENT MANAGEMENT PROCESS (IIMP)

### For Whom

Senior management staffs who are appointment holder of Site Main Controller (SMC) and Site Incident Controller (SIC) involved in the management of incidents in the company during an emergency.

### Entry Requirement:

Assumed Skills and Knowledge

Learners are assumed to:

- Possess good knowledge in relevant organisational emergency response plans, procedures, policies and processes
- Possess good knowledge in emergency response concepts
- Possess related training or work experience in a process plant
- Be able to gather information and compile necessary data
- Possess basic knowledge in decision making processes and models
- Have communication skills using various methods and techniques

### Course Overview

To provide skills and knowledge required by the person in charge of a facility to implement the incident management processes during an emergency incident in a process facility. This Course covers the approach, structure, tools, processes, communication methods that can be utilized during an emergency incident.

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## Course Content

- Implications of statutory, organizational requirement and standard operational Requirement.
- Value of well written incident management plan.
- Functional approach to incident management.
- Characteristics of plant, equipment and facility during emergency..
- Incident management areas and process.
- Communication methods & activation phase.
- Roles and responsibilities of incident management team members.
- Command and control principles and techniques.
- Types of incident management tools and resources.
- Types of appropriate emergency response equipment Mitigating techniques and strategies.
- Transition from mitigation operation phase to recovery phase.
- Emergency response evaluation and debriefs.
- Identification and communications to relevant stakeholders and government agencies.
- Case study discussion.

## Course Duration

8 hours including 1 hours of assessment.

## Medium of Instruction

English

## Teaching Methodology

Face to face class room teaching.

## Learning Environment

Our ergonomically designed class rooms are fully air-conditioned, equipped with white boards; audio/video equipment's & free wi-fi

## Class Size

Maximum class size: 20

## Qualification or experience of facilitators:

A facilitator and assessor of this course will possess the following:

- WSQ Advanced Certificate in Workplace Safety & Health (WSH) qualification or equivalent.
- At least 2 years of experience manage a CERT in any industry preferably Process industry or in emergency and crisis management
- Certified competent in preparation, delivery and evaluation of training sessions or relevant National Trainer Competency Standards Certification
- Advanced Certificate in Training and Assessment (ACTA) qualification or equivalent

# WSQ IMPLEMENT INCIDENT MANAGEMENT PROCESS (IIMP)

## Key Person In-charge

Monish V (Administrative Manager)

## Facilitator/Learner Ratio

1:20 for Theory Lesson & Assessment

## Course Attendance Minimum

100% for classroom

## Assessment Advice

Practical Performance and Written/ Verbal Test

## Course Fee Inclusive of GST

S\$ 359.7

## Funding & Claims

1. Skill future credit/funding available

SFC:  
-All Singaporeans aged 25 and above can use their \$500 SkillFuture Credit from the government to pay for a wide range of approved skills-related courses. visit the SkillsFuture Credit website ([www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit)) to choose from the courses available on the Training Exchange course directory

Mandatory adoption of e-attendance via SingPass from 1 October 2023: As per the SSG regulation we are introducing "e-attendance via SingPass," for participants applying for funding. To ensure a smooth process, please verify your SingPass app access before attending the course. Kindly note that manual attendance submissions will not be accepted for funding invoices. Thank you for your cooperation.

SkillsFuture Singapore Hotline: For enquiries relating to skills, training and portal issues, please contact SkillsFuture Singapore at 6785 5785

2. UTAP

# WSQ IMPLEMENT INCIDENT MANAGEMENT PROCESS (IIMP)

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Type	Category of Individuals		
	Singapore Citizens and Singapore Permanent Residents	Employer-sponsored and Self-sponsored Singapore Citizens aged 40 years old and above	SME-sponsored local employees (i.e. Singapore Citizens and Singapore Permanent Residents)
	Funding source		
	Skillsfuture funding (Baseline)	Singapore Mid-career Enhanced Subsidy	Skillsfuture Enhanced Training Support for SMEs
Course Fee	\$330.00	\$330.00	\$330.00
Skillsfuture Funding	\$165.00	\$231.00	\$231.00
Total Nett Fee	\$165.00	\$99.00	\$99.00
GST (9% * \$330)	\$29.70	\$29.70	\$29.70
<b>Total Fee Payable to the Training Provider</b>	<b>\$194.70</b>	<b>\$128.70</b>	<b>\$128.70</b>

## Certification

Based on the successful completion of the course and assessment, a certificate of achievement endorsed by Eversafe Academy Ltd., will be awarded to the trainee.

E-cert available

## Course Venue

3 Soon Lee Street, #04-14/16&17, Pioneer Junction, Singapore-627606

## Renewal Points for professionals

SDU Points : 4 Points

## Registration Venue

No. 2, Kampong Kapur Road, Little India, Near Jalan Besar, MRT Station Exit B, Singapore - 208674

No. 3, Soon Lee Street, #04-14/16 & 17, Pioneer Junction, Singapore - 627606.

No. 2, Joo Koon Road, Singapore - 628966.

No. 2, Wan Lee Road, Singapore - 627934.



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SOP-17-F-09 (IIMP) Course Brochure, Ver 1.00 Rev 00, 01 July 2023



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