



Manage Hazardous Substances (MHS)

For Whom

The target audience of this competency unit may include:

- Persons who control and manage chemicals at the workplace
- Person wants to be recognised as “competent persons” for the control of hazardous substances at the workplace, as defined in legislature
- Persons who are licence holders for import, possess, sell or offer for sale of hazardous substances
- Permit holders for using, keeping or having in possession, or controlling hazardous substances
- Occupational Hygiene (OH) professionals such as OH Technicians
- Workplace Safety and Health (WSH) professionals, such as WSH Coordinators, Officers, and Auditors
- Any persons who control or manage hazardous substances at the workplace

Course Overview

On completion of this unit, the learner will have the knowledge and be equipped with the application skills in measuring and assessing contaminants at the workplace.

This includes identifying of sources of hazardous substances, implementing control measures and managing the associated risks. Persons who successfully completed this unit of competency will be recognised as ‘competent persons’ for the control of hazardous substances at the workplace by the Ministry of Manpower. This competency unit also covers the knowledge to control and manage hazardous substances, as required by the National Environment Agency, for the fulfilment of their duties as hazardous substances licence and permit holders.

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Course Content

A competent individual must be able to successfully perform the following:

1. Analyse health, safety and environmental hazards and risks due to hazardous substances at the workplace with reference to relevant information sources.
2. Determine appropriate control approaches for hazardous substances based on relevant information for the hazardous substances control.
3. Implement control measures for hazardous substances in accordance with hierarchy of control and relevant legal and other requirements.
4. Manage the risks due to hazardous substances in accordance with good risk management practices.

Entry Requirement:

Learners are assumed to possess the following set of attitudes, skills and knowledge:

1) Course Entry Requirements

Literacy and Numeracy

- WSQ Employability Skills Workplace Literacy and Numeracy Level 6; or
- Grade C6 in GCE 'O' Level for English and Mathematics Science
- Recognised Technical/Engineering Diploma or;
- Grade C6 in GCE 'O' Level Science (Chemistry)

2) Assumed Attitude, Skills and Knowledge:

Attitude, skills and knowledge that the individual are recommended to possess before taking up the unit so as to confidently undertake the unit and to be successful subsequently on the job

Working Experience

- Recommended to have 2 years working experience in any industry
- If the candidate has a recognised technical diploma, they are not expected to fulfil the recommendation of 2 years working experience in any industry.

Course Duration

40 Hours including of 3 Hours Assessment

Medium of Instruction

English

Teaching Methodology

Class room Lecture, Discussion, Roleplay, Q&A, E-Learning, Micro Learning, Interactive Video, Case Studies, IPR and Hands-on Practical Sessions

Learning Environment

Room with the capacity for up to 20 candidates. Our ergonomically designed classrooms are fully air-conditioned, equipped with whiteboards; audio/video equipment and free wi-fi.
Practical Stations

Class Size

- Recommended Class Size – Classroom: 20
- Min – 10
- Max – 20

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Course Attendance Minimum

75%

Assessment Advice:

- Written Assessment
- Oral Questioning

Key Person In-charge

Mr. Monish V (General Manager – Corporate Support Division)

Facilitator/Learner Ratio

Theory Lesson 1:20 Written Assessment 1:20 Oral Questioning 1:1

Course Fee Inclusive of GST

S\$ 708.5

Funding & Claims

Skill future credit/funding available

All Singaporeans aged 25 and above can use their \$500 SkillFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website to choose from the courses available on the Training Exchange course directory

Mandatory adoption of e-attendance via SingPass from 1 October 2023: As per the SSG regulation we are introducing “e-attendance via SingPass,” for participants applying for funding. To ensure a smooth process, please verify your SingPass app access before attending the course. Kindly note that manual attendance submissions will not be accepted for funding invoices. Thank you for your cooperation.

2. UTAP

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Type	Category of Individuals		
	Singapore Citizens and Singapore Permanent Residents	Employer-sponsored and Self-sponsored Singapore Citizens aged 40 years old and above	SME-sponsored local employees (i.e. Singapore Citizens and Singapore Permanent Residents)
	Funding source		
	Skillsfuture funding (Baseline)	Singapore Mid-career Enhanced Subsidy	Skillsfuture Enhanced Training Support for SMEs
Course Fee	\$708.50	\$708.50	\$708.50
Skillsfuture Funding	\$354.25	\$495.95	\$495.95
Total Nett Fee	\$354.25	\$212.55	\$212.55
GST (9% * \$708.5)	\$63.77	\$63.77	\$63.77
Total Fee Payable to the Training Provider	\$418.02	\$276.32	\$276.32

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Requirements to be a trainer for this course

Trainer/Facilitator Requirements

This section articulates the AE requirements covering these components:

Domain Knowledge Requirements

The trainer must have a Degree or post graduate degree in Occupational Health / Industrial Hygiene or in related disciplines such as in Engineering, Chemistry or Biomedical. Those qualified as a Certified Industrial Hygienist (CIH)/ Certified Occupational Hygienist (COH) or have attained equivalent certifications will have an added advantage.

Domain Work Experience

The trainer must have at least 5 years' WSH experience in Occupational Hygiene or Workplace Health. Experience as an Approved WSH Officer or in sampling and analysis of hazardous substances is an added advantage. The trainer must also be able to provide evidence of maintaining currency, for example, through recent work in the industry as WSH occupational hygienist, manager, consultant or trainer, or professional development or active membership of a professional association in the relevant mentioned disciplines.

WSQ Trainer's Pedagogic Requirements

The trainer must have at least 2 years of training experience in a workplace health related programme over the last 4 years. The trainer must have been certified competent and awarded the Advanced Certificate in Training and Assessment (ACTA) or its equivalent.

Assessor Requirements

This section articulates the AE requirements covering these components:

Domain Knowledge Requirements

The assessor must have a Degree or post graduate degree in Occupational Health / Industrial Hygiene or in related disciplines such as in Engineering, Chemistry or Bio-medical. Those qualified as a Certified Industrial Hygienist (CIH)/ Certified Occupational Hygienist (COH) or have attained equivalent certifications will have an added advantage.

Domain Work Experience

The assessor must have at least 5 years' WSH experience in Occupational Hygiene or Workplace Health. Experience as an Approved WSH Officer or in sampling and analysis of hazardous substances is an added advantage. The assessor must also be able to provide evidence of maintaining currency, for example, through recent work in the industry as WSH occupational hygienist, manager, consultant or trainer, or professional development or active membership of a professional association in the relevant mentioned disciplines.

WSQ Assessor's Pedagogic Requirements

The assessor must have at least 2 years of training experience in a workplace health related programme over the last 4 years. The assessor must have been certified competent and awarded the Advanced Certificate in Training and Assessment (ACTA) or its equivalent.

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Certification

Based on the successful completion of the course and assessment, a certificate of achievement endorsed by Eversafe Academy Ltd., will be awarded to the trainee. E-cert available

Course Venue

3 Soon Lee Street, #04-14/16&17, Pioneer Junction, Singapore-627606

Renewal Points for professionals

SDU POINTS: 20 Points -CPD/131/TI.2/242549

Registration Venue

No. 2, Kampong Kapur Road, Little India, Near Jalan Besar, MRT Station Exit B, Singapore - 208674

No. 3, Soon Lee Street, #04-14/16 & 17, Pioneer Junction, Singapore - 627606.

No. 2, Joo Koon Road, Singapore - 628966.

No. 2, Wan Lee Road, Singapore - 627934.



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SOP-64-F-06 (MHS) Course Brochure, Ver 1.00 Rev 00, 01st Mar 2024

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